

Professional Development Catalog

Training for enhanced partnership program success



Give Educators the Support They Need

Learning and development specialists on the Imagine Instructional Services professional development (ISPD) team engage school and district staff across the nation in trainings designed to help them succeed in their current roles and responsibilities when utilizing Imagine Learning's online learning systems.

Courses available for a variety of implementation models

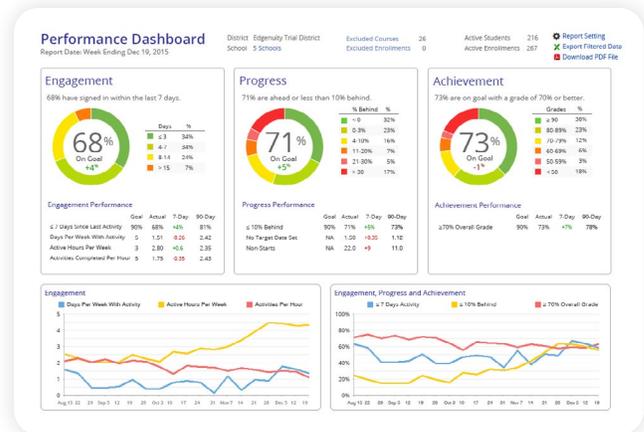


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*available for K-5, 6-12, and K-12





K–12 Imagine Instructional Services Partnerships

Teacher of Record: Imagine Learning Certified Teacher

Initial K–12 IS Admin-Mentor Training

- Identify roles and responsibilities within the system
- Assist students with logging in and moving around the system
- Add and enroll students
- Monitor student progress
- Monitor and use the internal email
- Assist and motivate students

Delivery Type:	Timeline:	Audience:
1 webinar or onsite	Jul–Sep, Jan–Mar	administrators and mentors

Follow-Up K–12 IS Admin-Mentor Training

- Student progress monitoring
- Address adding and enrolling student questions
- Customize columns
- Data reporting
- Communications
- Q&A

Delivery Type:	Timeline:	Audience:
1 webinar or onsite	Jul–Sep, Jan–Mar*	administrators and mentors

Parent/Family Orientation

- Student best online practices
- Student overview of the ILVP and LMS
- Teacher communications
- Program features/functionality
- Parent/guardian account
- How to submit assignments (K–5 only) and view grades

Delivery Type:	Suggested Timeline:	Audience:
1 webinar or onsite	Jul–Sep, Jan–Mar	administrators, staff, families, and students



Data Monitoring and Reporting

- Progress reports
- Current enrollments
- Student activity

Delivery Type:	Suggested Timeline:	Audience:
1 webinar or onsite	Oct–Nov, Mar–Apr	administrators and mentors

Advanced Data Monitoring and Reporting

- Review current enrollments
- New report builder overview
- Identifying specific student populations
- Customizing the new report builder

Delivery Type:	Suggested Timeline:	Audience:
1 webinar or onsite	Oct–Nov, Mar–Apr	administrators, registrars, and mentors

End of Year/Semester Close Out

- Data review (ILVP)
- Course end reports
- Enrollment history
- Withdrawing/reinstating students
- General Q&A

Delivery Type:	Timeline:	Audience:
1 webinar or onsite	Oct–Dec, Mar–May	administrators, registrars, and mentors

Specialized Topic

- School/district will specify

Delivery Type:	Timeline:	Audience:
1 webinar or onsite	anytime throughout the school year	teachers and mentors

Q&A

- Open forum

Delivery Type:	Timeline:	Audience:
1 webinar or onsite	anytime throughout the school year	administrators, teachers, staff, and facilitators

*Schedule 2 weeks+ after initial training



K–5 Imagine Learning Virtual Portal Integrations

Teacher of Record: Partner District/School Teacher

Initial K–5 Admin-Mentor Training

- Identify the roles and responsibilities within the system
- Assist students with logging in and moving around the system
- Add and enroll students
- Monitor student progress
- Monitor and use the internal email
- Assist and motivate students

Delivery Type:

1 webinar or onsite

Timeline:

Jul–Sep, Jan–Mar

Audience:

administrators and mentors

Initial K–5 Partner Teacher Training

- Overview K–5 curriculum
- Recognize the course content, formatting, and features
- View the student role of the ILVP and LMS
- Discuss features and understand key functions

Delivery Type:

1 webinar or onsite

Timeline:

Jul–Sep, Jan–Mar*

Audience:

administrators and teachers

Follow-Up K–5 Partner Teacher Training

- Student progress monitoring
- Customize columns
- Data reporting
- Course customizations
- Communications
- Q&A

Delivery Type:

1 webinar only

Timeline:

Jul–Sep, Jan–Mar*

Audience:

administrators, teachers, and facilitators

Accommodations and Modifications

- Individual/group course customizations
- Speech stream toolbar
- Manage groupings

Delivery Type:	Suggested Timeline:	Audience:
1 webinar or onsite	Jul–Sep, Jan–Mar	administrators, teachers, and facilitators

Learning Coach/Parent Engagement

- Parent/guardian account
- The role of a learning coach
- How to submit assignments

Delivery Type:	Suggested Timeline:	Audience:
1 webinar or onsite	Jul–Sep, Jan–Mar	administrators, teachers, staff, families, and students

K–5 Partner Teacher-Based Customizations

- Modify content
- Course and activity settings
- Create groups
- Bulk edit

Delivery Type:	Suggested Timeline:	Audience:
1 webinar or onsite	Jul–Sep, Jan–Mar	administrators, teachers, and facilitators

Data Monitoring and Reporting

- Progress reports
- Current enrollments
- Student activity
- Buzz reporting (teacher/admin review)

Delivery Type:	Suggested Timeline:	Audience:
1 webinar or onsite	Oct–Dec, Mar–May	administrators, teachers, and facilitators

Advanced Data Monitoring and Reporting

- Review current enrollments
- New report builder overview
- Identifying specific student populations
- Customizing the new report builder

Delivery Type:	Suggested Timeline:	Audience:
1 webinar or onsite	Oct–Nov, Mar–Apr	administrators, teachers, and facilitators

End of Year/Semester Close Out

- Data review (ILVP)
- Data review (Buzz-LMS)
- Export grade book (Buzz-LMS)
- Complete enrollments (ILVP)
- Withdraw/reinstate students (admins only)
- General Q&A

Delivery Type:	Suggested Timeline:	Audience:
1 webinar or onsite	Oct–Dec, Mar–May	administrators, teachers, and facilitators

Parent/Family Orientation

- Student best online practices
- Student overview of ILVP and LMS
- Teacher communications
- Program features/functionality
- Parent/guardian account
- How to view grades

Delivery Type:	Suggested Timeline:	Audience:
1 webinar or onsite	Jul–Sep, Jan–Mar	administrators, teachers, staff, families, and students

Specialized Topic

- School/district will specify

Delivery Type:	Timeline:	Audience:
1 webinar or onsite	anytime throughout the school year	administrators, teachers, staff, and facilitators

Q&A

- Open forum

Delivery Type:	Timeline:	Audience:
1 webinar or onsite	anytime throughout the school year	administrators, teachers, staff, and facilitators

*Schedule 2 weeks+ after initial training



6–12 Imagine Learning Virtual Portal Integrations

Teacher of Record: Partner District/School Teacher

Initial 6–12 Admin-Mentor Training

- Identify the roles and responsibilities within the system
- Assist students with logging in and moving around the system
- Add and enroll students
- Monitor student progress
- Monitor and use the internal email
- Upload school calendar
- Assist and motivate students

Delivery Type:	Timeline:	Audience:
1 webinar or onsite	Jul–Sep, Jan–Mar	administrators and mentors

Initial 6–12 Partner Teacher Training

- Recognize the course content, formatting, and features
- View the student role of the ILVP and LMS
- Discuss features and understand key functions

Delivery Type:	Timeline:	Audience:
1 webinar or onsite	Jul–Sep, Jan–Mar	administrators and teachers

Follow-Up 6–12 Partner Teacher Training

- Student progress monitoring
- Customize columns
- Data reporting
- Course customizations
- Communications
- Q&A

Delivery Type:	Timeline:	Audience:
1 webinar only	Jul–Sep, Jan–Mar*	administrators, teachers, and facilitators

Accommodations and Modifications

- Individual student course customizations
- Edit options
- Bypassing and resetting activities

Delivery Type:	Suggested Timeline:	Audience:
1 webinar or onsite	Jul–Sep, Jan–Mar	administrators, teachers, and facilitators

Parent/Family Orientation

- Student best online practices
- Student overview of ILVP and LMS
- Teacher communications
- Program features/functionality
- Parent/guardian account
- How to view grades

Delivery Type:	Suggested Timeline:	Audience:
1 webinar or onsite	Jul–Sep, Jan–Mar	administrators, teachers, staff, families, and students

6–12 Partner District-Level Customizations

- Modify content
- Customize courses (manage courses)
- Edit course options (manage courses)
- Update student options (manage students)

Delivery Type:	Suggested Timeline:	Audience:
1 webinar or onsite	Aug–Oct, Jan–Mar	administrators

Data Monitoring and Reporting

- Progress reports
- Current enrollments
- Student activity
- LMS reporting (teacher/admin review)

Delivery Type:	Suggested Timeline:	Audience:
1 webinar or onsite	Oct–Nov, Mar–Apr	administrators, teachers, and facilitators

Advanced Data Monitoring and Reporting

- Review current enrollments
- New report builder overview
- Identifying specific student populations
- Customizing the new report builder

Delivery Type:	Suggested Timeline:	Audience:
1 webinar or onsite	Oct–Dec, Mar–May	administrators, teachers, and facilitators

End of Year/Semester Close Out

- Data review (ILVP)
- Data review (LMS)
- Export dashboard (LMS)
- Complete enrollments (ILVP)
- Withdraw/reinstate students (admins only)
- General Q&A

Delivery Type:	Timeline:	Audience:
1 webinar or onsite	Oct–Dec, Mar–May	administrators, teachers, and facilitators

Specialized Topic

- School/district will specify

Delivery Type:	Timeline:	Audience:
1 webinar or onsite	anytime throughout the school year	administrators, teachers, staff, and facilitators

Q&A

- Open forum

Delivery Type:	Timeline:	Audience:
1 webinar or onsite	anytime throughout the school year	administrators, teachers, staff, and facilitators

*Schedule 2 weeks+ after initial training



K–12 Teaching & Leading Excellence Series

K–12 Imagine Instructional Services Partnerships/Teacher Vacancy

TEACHER OF RECORD: IMAGINE LEARNING CERTIFIED TEACHER

- Initial Admin Training
- Goal Setting — Overall Student Data Goals for the Semester and Action Steps
- First 14 Days
- Achieving Success
- Being Actively Involved in My Students
- Online Learning
- Semester Data Close Out & Cumulative Data Review

Delivery Type:	Timeline:	Audience:
6 webinars	Jul–Jun	staff program leads and school mentors

Imagine Learning Virtual Portal Integrations for Grades K–5

TEACHER OF RECORD: CUSTOMER’S OWN INSTRUCTORS

- Goal Setting — Overall Student Data Goals for the Semester and Action Steps
- Curriculum Review
- A Day in the Life of a K–5 Partner Teacher
- Learning Coach: How to Plan the Week
- Synchronous Sessions: Targeting Student Growth
- Semester Close Out & Cumulative Data Review

Delivery Type:	Timeline:	Audience:
6 webinars	Jul–Jun	staff program leads, school mentors, teachers, parents/guardians

Imagine Learning Virtual Portal Integrations for Grades 6–12

TEACHER OF RECORD: CUSTOMER’S OWN INSTRUCTORS

- Initial Admin/Teacher Training
- Goal Setting — Overall Student Data Goals for the Semester and Action Steps
- Curriculum Review
- A Day in the Life of a 6–12 Partner Teacher
- Synchronous Sessions: Targeting Student Growth
- Semester Close Out & Cumulative Data Review

Delivery Type:	Timeline:	Audience:
6 webinars	Jul–Jun	staff program leads, school mentors, teachers



imagine
instructional services



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